10109 Slee Rd., Onsted, MI 49265 517-467-2174



## **REGISTRATION INFORMATION PAGE**

Elementary, Middle School and High School buildings/offices, along with the Board of Education office, are located at:

10109 Slee Rd., Onsted MI 49265

REGISTER YOUR STUDENT: Registration forms can be printed from this site, completed and returned to:

Onsted Elementary School Onsted Middle School Onsted High School Grades K-5 Grades 6-8 Grades 9-12

Attention: Beth Grodi Attention: Liz George Attention: Gwen Sutka

P: (517) 467-7046 X2227 P: (517) 467-2168 X3240 P: (517) 467-2171 X4226

F: (517) 467-5605 F: (517) 467-5602

The building offices are open for registration one week after school releases in June and two weeks prior to the beginning of the new school year.

During summer hours, please contact:

Onsted Board of Education Office

Attention: Nancy Reid P: (517) 467-2173 F: (517) 467-5600

10109 Slee Rd., Onsted, MI 49265 517-467-2174



## ENROLLMENT CHECKLIST

Below is a checklist of information needed for enrollment. This information is needed before a student may be officially enrolled and participate in classes.

The student and custodial parents or guardians must reside in the Onsted Community School District. **Proof of residency must be provided by two of the following:** 

- Home purchase agreement
- Rental agreement
- Voter registration

- Driver's license
- Utility bill with correct name and address

#### OR

The student and custodial parents or guardians must have completed a School of Choice application.

The Parent/Guardian must be a **LEGAL GUARDIAN** and be able to provide proof of this status (for example, with birth certificate or other legal documents).

#### Also needed:

- Certified copy (raised seal) of student's birth certificate (this must be presented for enrollment)
- Up-to-date immunization record (Immunization requirements can be found in the enrollment package)
- Most recent report card (if applicable)
- Withdrawal slip from previous school (if applicable)
- Copy of transcript (if applicable)
- Copy of IEP/MET documents (if applicable)
- Copy of 504 plan documents (if applicable)



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# ONSTED COMMUNITY SCHOOLS

## Provisional Admittance Request Form

Child'	s Full Legal Na	me				
Date o	f Birth	•	Current Grade	Level	Date	
I reques expirati	st that my child be	e provisionally adn 0) day period, I pro	nitted to Onsted Compornise to provide the f	nunity Schools for	r a (30) day period	of time. Prior to by Onsted
	<ol> <li>Certified cop plus a notariz</li> </ol>	y of the above chil ed affidavit explai	d's birth certificate C ning the inability to p	R other reliable produce of a certif	proof of the child's ied copy of the birt	identity and age, a certificate.
	enrolling a st enrolling child inability to pro	udent that <u>with<mark>in 3</mark></u> d or any other relia oduce the original	is Act (MCL 380,1135) Odays he or she mustable proof of identification of the the child's birth then the school dis	t provide the distr ation and age alor a certificate. <u>If a</u>	ict a <u>certified birth</u> 1g with an affidavit <u>person enrolling a</u>	certificate of the explaining the student fails to
2	district, than a	School of Choice	d above resides withi application must also T be provided befor	be on file.		
3.	. Documentary	·	e child has received :			
	immunizations	WILL BE EXCLU	amended, reads "Ch <u>IDED</u> from school w r have a waiver on fi	ntil parents provid	not received the requele proof that all req	uired uired
	Lenawee Coun has been compl	ty Health Departm etely and properly	equired for incoming ent. Please check w immunized, and brin County Health Depa	ith your health ca g that record to so	re provider to be ce	ertain your child
ına.	ke decisions rega	rding automated c	utomated alert messa all and text messagin I agree to receive au	g made to the pho	one numbers provid	m authorized to ed on this
Ιd	o NOT consent t	o receive <u>any</u> auto	mated alert messages	s from Onsted Co	mmunity Schools.	
nay elect to	withdraw provis	sional expiration of	ide the above informa f the above thirty (30) to the Guidance Offic	day period. I ha	ashion, Onsted Corve received a copy	nmunity Schools of this form and
			nd understand that best of my ability.	my signing this t	form is a promise	to meet these
ate		Parent's Full	Name (Please Print)	1		

10109 Slee Rd., Onsted MI 49265 (517) 467-2174



## REGISTRATION/EMERGENCY FORM

Student Name:	l Legal Last Name	Full Legal First Na	ne N	Aiddle Initial
Street Address:			P.O.:_	
City:				
Phone Number:		Listed	□ Yes □ l	Vo
Other Last Name Stud	ent may use:			
Enroll in Grade:	Gend	er: Male I	emale	
Birthdate:		Age:		
Month/Day/\	l'ear			
Birth Place	City/State			
Adult MALE Residir				
Relationship to Child:		Place of Employ	ment:	
Work Phone:	ork Phone:Cell Phone:			
E-Mail:				
Adult FEMALE Resi	ding in the Ho	me:		
Relationship to Child:		Place of Employ	ment:	
Work Phone:				
E-Mail:				
Parent Living Elsewl	nere:			
Relationship to Child:				
Work Phone:	Ce	ell Phone:		
E-Mail:				
Address:				·····
Dual mail:	Yes			
Emergency Contact:	Yes		NT 4 -11	
Is contact allowed?	Yes	No	Not allowe	ed per court o

DO NOT FILL OUT OR MARK
OFFICE USE ONLY
Student Number
Entry Date
Entry CodePrev LEA
Birth Cert Y N YOG
School of Choice: Yes No
Home School #
ENC. (1) 6 2 (1) (1) (1) (1) (1) (1) (1) (1) (1) (1)
Immunization(s) Yes No Lunch App: Yes No
Lunch App: Yes No
Student Records: Req'd
Rec'd
Spec Ed Records: Req'd
Rec'd
NON-RESIDENT STATUS:
Dual Residency
School of Choice
District Release
COPY DISTRIBUTION (as needed)
Special Ed. Department
ELL/Migrant/Title III Coordinator
Homeless Student Coordinator
504 Coordinator (by building)
Title I Coordinator

## Child lives with...

Both parents in home Father only Mother only Divorced, Joint Custody Divorced, Sole Custody (office must have legal documentation on file)\* Legal guardian\* Other\*:\_ Court placed\*:\_\_ Relative\*:\_\_

Foster home\*

\* Copies of court documents required

Not allowed per court order. Copy of court order must be provided. Law entitles non-custodial parents the right to receive mailings upon request.

Part A: Is this student Hispanic/Latino? (Choose only one) No, not Hispanic/Latino Yes, Hispanic/Latino: A Person of Cuban, Mexican, Puerto Rican, South or Central America or other Spanish culture or origin regardless of race. The term "Spanish origin" can be used in addition to "Hispanic/Latino or Latino." The above part of the question is about ethnicity, not race. No matter which box you selected above please continue to answer the following by marking one or more boxes to indicate what you consider your student's race to be. Part B: What is the student's race? (Choose one or more) \_\_ Hispanic/Latino \_\_ Asian American \_\_ White (Caucasian) \_\_ Native Hawaiian/Pacific Is. \_\_ African-American \_\_ American Indian/Alaskan Note: Both parts A and B must be completed. We encourage you to select an answer for both parts. If either part A or B is not answered, the U.S. Department of Education requires the school district to supply and answer on your behalf. If Multiracial, please list in preference order together with percentage breakdown: Local Emergency Contacts (In Addition to Parents/Guardians): \_\_\_\_\_Relationship:\_\_\_\_\_ Emergency Contact Person: \_\_\_\_ Phone Number: \_\_\_\_\_ Cell Phone \_\_\_\_\_ Work Phone: \_\_\_\_\_ Relationship:\_\_\_\_\_ Emergency Contact Person: Relationship: \_\_\_\_\_ Emergency Contact Person: Cell Phone Work Phone: Phone Number:\_\_\_ Other children who reside in the home: Relationship to Child Birth date Grade Name I affirm, that as the parent/legal guardian, all information provided above is true and accurate, and that my child and I reside at the listed address. If I am unable to provide documentation within 30 days of enrollment my child may not attend Onsted Community Schools until proof of such documents are obtained. I understand any false information provided by me, may subject me to legal penalties for perjury. Date Parent/Guardian Signature Parent/Guardian Signature Date

Race and Ethnicity Code: Both Part A and Part B of this question must be answered:

## **Educational Services Information**

Please check all services the	nat your child has received at his	s/her previous school(s)
Section 504 services. If	checked, attach a copy of curren	t 504 plan document.
Special education service Date of last IEP: _		most recent IEP/MET document.
What services wer	e being provided?	
Bilingual Services/Limite	ed English Proficient Services	
Migrant Education Servi	ces	
Title I Services		
□Alternative Education:		
Drop out	Pregnant/Parent	Expulsion/Suspension
	Home Langu	age Information
-	ge (or native tongue) a language	
Yes No	ed in your child's home or prima	ary living environment a language other than English?
	Previous Sch	ool Information
Has your child ever attende	ed an Onsted school before?	Yes No When?
Previous school(s) attended	d:	
Address:		
Has your child been susper semester or more OR has y Yes No	nded or expelled by a Principal, our child voluntarily withdrawn	Superintendent, Hearing Officer, or Board of Education for a from a district with such disciplinary action pending?
If yes, explain:		

## **Student Residency Questionnaire**

This questionnaire is intended to address the McKinney-Vento Act. Your answers will help school staff determine what residency and other documents are necessary for enrollment of this student.

The stude	ent lives in the following situation:
	Owner-occupied home
	Rental unit
Ĺ	Emergency shelter or transitional housing*
· [	Motel/hotel*
L	Campground* Public or private place not designed for or ordinarily used as regular sleeping accommodation for
L	humans, including cars, parks, public spaces, abandoned buildings, substandard housing, and bus or train
	stations*
Γ	Awaiting foster care placement and living in a temporary situation*
Ī	Long-term, stable, cooperative living arrangement
	Temporary, shared housing with friends, family or others due to:
	Loss of personal housing* (due to reasons such as eviction, inability to pay rent, destruction or
	damage to home, abuse or neglect, unhealthy conditions, parental abandonment or incarceration)
	Economic hardship*
	Other, similar reason:*
* Tiring a	in these situations may qualify you for services, including immediate enrollment, transportation, school supplies,
and eques	ational advocacy and community referrals.
and couce	though advocacy and community referrance.
If	you are living in temporary shared housing, please answer the following questions.
1.	Is the living situation intended to be temporary or long-term?
2.	How long have you lived there?
3.	Do you consider yourself a guest in the home?
4.	Are you paying rent?
5.	Are you looking for another place to live?
6.	Do you plan to move out soon?
7.	Does the student have a legal right to be in the home?
8.	Can the student or family be asked to leave at any time with no legal recourse?
	☐ Yes ☐ No
9.	Did the student move into the home as an urgent measure to avoid being on the street or in another precarious
	situation?
10.	How many people live in the home? How many bedrooms are there?
11	Where does the student sleen?

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## **Residency Verification Affidavit**

According to State Attorney General Opinion No. 5925, school districts have the right to request proof of pupil residency. By signing this affidavit, you are affirming that the address given on all enrollment forms is the legal residence of the parent or guardian enrolling the student and is the residence of the student. If you are living in the home of another person without a rental or lease agreement, that person must sign this document and prove their residency.

Verification of residency may be made with two	o (2) of the following: (Check	which is t	usea)
Driver's License, State LD. or Voter Registration	Purchase Agreement (if it denotes residency)		Moving Bill
Insurance Forms	Property Tax Payment		Utility Bill
Lease Agreement	Mortgage Receipt		Other (specify)
PLEASE I	READ CAREFULLY		
Should the district learn that this is not the resident Community School District, the student Schools. Further, the district will require payrand will take any legal steps to recover the same	t will be PROHIBITED from a nent of tuition for the time in	attending	Onsted Community te as a non-resident
Student(s) Name			Date
Parent or Guardian Signature			Date
Signature of Person With Whom Residing (If A	pplicable)		Date
Street Address	City/State/Zip		
Signature of Staff Person Enrolling Student			

10109 Slee Rd, Onsted, MI 49265 Phone: (517) 467-2174



## REQUEST FOR TRANSFER OF CUMULATIVE SCHOOL RECORDS

This form is provided by Onsted Community Schools for the purpose of obtaining or releasing a student's school records. By signing this release, a parent, legal guardian, or the student involved who is over 18 years of age, will expedite the transfer of all educational records including, but not limited to health and immunization, special services records-psychological and diagnostic testing and current IEP, a transcript of academic grades, the student's last report card and/or grades to date of withdrawal.

Student Name	Grade	Date of Birth	***************************************
Former School Name		Phone #	
Address		Fax#	
PLEASE SEND RECORDS TO:			
Onsted Elementary School, ATTN: Beth Grodi Onsted Middle School, ATTN: Liz George Onsted High School, ATTN: Kristy Suiter	P: (517) 46		F: (517) 467-5605 F: (517) 467-5603 F: (517) 467-5602
*All schools are located at the address listed above.			
1st Request2nd Request	3rd Request	Date Rec	eived
I hereby authorize the transfer of all school records as def	ined for the above i	named student.	
Parent/Guardian/Adult Student/Counselor/Secretary Sign	ature*	Date	
*It is not necessary for parents to sign a release when reco		ed from public scho	ool to public school.

If Special Education Records are kept at another location (i.e. Intermediate School District Office, Special Education Office, etc.) please forward a copy of this release so that services may be continued without interruption.

If there are any concerns that we should be aware of and would help make the proper class placement for this student, please call the applicable building.

# STUDENT HEALTH HISTORY Onsted Community Schools

Student's Last Name	First	Middle	Birth date	$\_$ $M \square$ $F \square$ Grade
Doctor:	Phone #	Dentist:		Phone #
	HEALTH INFORMA	ATION ABOUT Y	OUR CHILD	
⇒⇒ □ NOKNO	DWN HEALTH PROBLEMS	•		
>>>>>>	>>>>>> Check <u>only</u> those that a Requires medication? Yes \(\Boxed{1}\) No \(\Gamma\) Given at school? Yes \(\Gamma\) No \(\Gamma\)	Name of medication	n	
□ *Asthma:	Requires medication/inhaler? Yes  Name of medication	l No□ Daily?□	As Needed? □ N given at school?	With exercise? □ ? Yes □ No □
☐ *Allergic reactions: (Severe)		has e	Hives/	
☐ Clinical Depression:	Requires medication? Yes □ No □ Given at school? Yes □ No □ M	Name of medication D's name/phone:	?	
☐ *Diabetes:	Type I ☐ Type II ☐ Medications?  Name of medication	Oral 🗆 Injection 🗀 🤇	Siven at school? Ye	es □ No □ Pump? □
☐ Ear Problems:	Frequent infections? Past ☐ Present Hearing aid? Left ☐ Right ☐ Both	☐ Permanent hearing  □ MD's name/ph	loss? □ Date of la one:	st exam?
☐ *Seizure Disorder:	Date of last seizureName of medication	Requires medication	? Yes □ No□	]
☐ Heart problems:		MD's name/pl	none:	
☐ Hospitalization:	Explain:			
	Corrective shoes/braces? ☐ Crutche ☐ Conditions: CCS? ☐ Other physic	s?  Wheelchair?	☐ Physical therapy	r?
	c Stress Disorder): Requires medication  Name of medication	on? Yes □ No □		
	MD's name/phone: Wears glasses? □ Contacts? □ Rea	ding only?  All the	e time?   Date o	f last exam:
☐ Taking medication for other reasons:		Dose &	frequency	
	health or behavior information:	·		
tudents taking medicatio	n at school need medication in origi This form <u>must</u> be on file with the s	nal container with w	ritten nermission fi	
Parent Signature:		D	ate:	
A CALL D T 100 WG CO I HOHE	ime & Phone:			

# PARENTS

# VACCINES REQUIRED FOR SCHOOL ENTRY IN MICHIGAN

Whenever children are brought into group settings, there is a chance for diseases to spread. Children must follow state vaccine laws in order to attend school. These laws are the minimum standard to help prevent disease outbreaks in school settings. The best way to protect your child from other serious diseases is to follow the recommended vaccination schedule at www.cdc.gov/vaccines. Talk to your health care provider to make sure your child is fully protected.

	All Kindergarteners and 4-6 year old transfer students	All 7th Graders and 7-18 year old transfer students		
Diphtheria, Tetanus, Pertussis (DTP, DTaP, Tdap)	4 doses DTP or DTaP 1 dose must be at or after 4 years of age	4 doses D and T or 3 doses Td if 1st dose given at or after 1 year of age 1 dose Tdap at 11 years of age or older upon entry into 7th grade or higher		
Polio	4 doses 3 doses if dose 3 was given at or after 4 years of age			
Measles, Mumps, Rubella (MMR)*	2 doses at or after 12 months of age			
Hepatitis B*	3 <sub>(do)</sub>	ses		
Meningococcal Conjugate (MenACWY)	None	1 dose at 11 years of age or older upon entry into 7th grade or higher		
Varicella (Chickenpox)*	2 doses at or after 12 Current lab li History of varie	nmunifyor		

During disease outbreaks, incompletely vaccinated students may be excluded from school. Parents and guardians choosing to decline vaccines must obtain a certified non-medical waiver from a local health department. Read more about waivers at www.michigan.gov/immunize.
\*If the child has not received these vaccines, documented immunity is required.
All doses of vaccines must be valid (correct spacing and ages) for school entry purposes.



### Concussion Information

A new law, the Michigan Sports Concussion Law, goes into full effect on June 30th, 2013. This law impacts PE teachers and coaches, among others (recess supervisors). Please share this link with your schools administration, PE teachers, athletic director, coaches, and school-based health center staff. It requires PE teachers and coaches to complete a 30 minute training on concussions...as well as having other requirements.

Here are some resources for you:

- 1) The Michigan Sports Concussion Law MDCH link. The link provides a wealth of knowledge including printable educational materials and many resources and other links. Check out the MDCH Fact Sheet for Schools. <a href="https://www.michigan.gov/sportsconcussion/">www.michigan.gov/sportsconcussion/</a>
- 2) Link to Concussion Vital Signs. It provides a survey to assess a baseline for students to help assess whether or not a concussion has occurred following an injury. <a href="http://www.concussionvitalsigns.com/">http://www.concussionvitalsigns.com/</a>
- 3) Here is a free online concussion training site: <a href="http://www.uofmhealth.org/medical-services/concussion-education">http://www.uofmhealth.org/medical-services/concussion-education</a>
- 4) Link to an iPhone app for concussion tracking: <a href="http://www.uofmhealth.org/news/archive/201210/tracking-concussion-recovery-easy-picking-vour-phone-new-app">http://www.uofmhealth.org/news/archive/201210/tracking-concussion-recovery-easy-picking-vour-phone-new-app</a>
- i) Also, please review the attached memo from MHSAA for information regarding Michigan's concussion Law. Please note that MHSAA goes above the law in requiring an MD or DO to xamine the injured athlete before they can return to a game. The law says "a medical rofessional" must okay the student before returning to play. This memo can also be found at <a href="http://www.mhsaa.com/Portals/0/Documents/health%20safety/concussionlaw13.pdf">http://www.mhsaa.com/Portals/0/Documents/health%20safety/concussionlaw13.pdf</a>.

ere are two places that coaches/PE teachers could go to complete the concussion or iffication training.

tp://www.cdc.gov/concussion/HeadsUp/Training/index.html

tp://www.nfhslearn.com/electiveDetail.aspx?courseID=15000

ope these resources are useful as we work together to keep kids safe!

## WHAT IS A CONCUSSION?

A concussion is a type of traumatic brain injury. Concussions are caused by a bump or blow to the head. Even a "ding," "getting your bell rung," or what seems to be a mild bump or blow to the head can be serious.

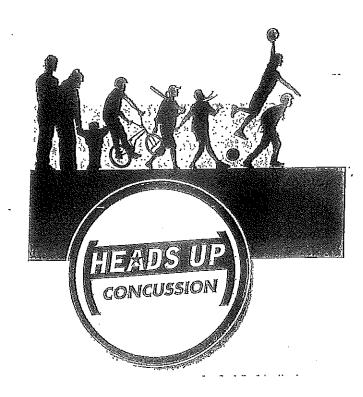
You can't see a concussion. Signs and symptoms of concussion can show up right after the injury or may not appear or be noticed until days or weeks after the injury. If your child reports any symptoms of concussion, or if you notice the symptoms yourself, seek medical attention right away.

# WHAT ARE THE SIGNS AND SYMPTOMS OF CONCUSSION?

If your child has experienced a bump or blow to the head during a game or practice, look for any of the following signs of a concussion:

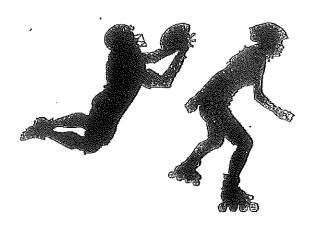
## SYMPTOMS REPORTED BY ATHLETE:

- Headache or "pressure" in head
- Nausea or vomiting
- Balance problems or dizziness
- · Double or blurry vision
- Sensitivity to light
- Sensitivity to noise
- Feeling sluggish, hazy, foggy, or groggy
- Concentration or memory problems
- Confusion
- Just not "feeling right" or is "feeling down"



## SIGNS OBSERVED BY PARENTS/ GUARDIANS:

- · Appears dazed or stunned
- · Is confused about assignment or position
- Forgets an instruction
- · Is unsure of game, score, or opponent
- Moves clumsily
- Answers questions slowly
- · Loses consciousness (even briefly)
- Shows mood, behavior, or personality changes





# Concussion Fact Sheet Acknowledgment

Student Name:	Teacher:		-
I acknowledge in accordance wit reviewed the attached Concussion F	Fact Sheet for students provided b	y Onsted Community Sch	
Student Signature	Grade	Date	
As the parent or guardian of this stu- of 2012 that I have received and re- by Onsted Community Schools.			
Parent/Guardian Signature	· · · · · · · · · · · · · · · · · · ·	 Date	

Please sign and return this form to the student's teacher.



## 10109 Slee Road Onsted, Michigan 49265

# Acceptable Use Policy Agreement For Technology

I have discussed this policy with my parent/guard responsibilities. I agree to use Onsted's technolog guidelines and spirit of this Acceptable Use Policy	y appropriately and to follow the
Student's Name (please print)	
As the parent or guardian of this student, I have retechnology at Onsted School and have discussed it this access is designed for school-related purposes child to have access to Onsted's technology resource.	t with my child. I understand that . I hereby give permission for my
Parent/Guardian's Name (please print)	
Signature	Date

# Onsted Elementary Media & Field Trip Release



#### I understand and agree that:

- ✓ Newspaper photographers may ask to take pictures of student activities. I give permission for my child to appear and to be named in newspaper photographs, Onsted's website and newsletters.
- ✓ Lenawee Intermediate School District (L.I.S.D) photographers may ask to take pictures of student activities. I give permission for my child to appear and to be named in newspaper photographs, Onsted and L.I.S.D websites and newsletters.
- ✓ My child's class may be taking field trips during the school year. When field trips require transportation, my child will be transported <u>only</u> by Onsted School transportation. I give permission for my child to participate and ride Onsted School buses, vans, etc.
- ✓ My child may take walking field trips within the Village of Onsted. My child's teachers will notify me of these dates throughout the year if a trip is taken. Additional permission slip is not required at the time of the trip.
- √ There are times during the school year when parents and room mothers require a class
  list of students names, phone numbers and/or address for various reasons such as,
  classroom events birthday parties, etc. I give permission for my child's name, phone
  number, and/or address to be distributed on a class list or school directory.

By signing this form, you are giving Onsted Elementary permission for all of the above activities for the period of time that your child is enrolled in this district.

Parent/Guardian Signature	Date	
Student's Name	Teacher	

# ONSTED ELEMENTARY SCHOOL

10109 Slee Road Onsted, Michigan 49265



## **ROCK WALL / PERMISSION TO PARTICIPATE**

Dear Parent or Guardians,

We are proud to say that we have a horizontal rock wall here at Onsted Elementary. Students will be able to participate as part of our physical education program. The purchase of the rock wall was made possible by students and their families, staff, friends and community members from proceeds of the annual PTO Jog-A-Thon.

Indoor climbing is one of the fastest growing activities today. It simultaneously develops coordination, strength, flexibility and cardiovascular fitness. Additionally, important life skills like problem solving, goal-setting, perseverance, inner confidence and patience can be learned.

At its highest point, the wall measures eight/ten feet and is 20 feet long. Participants climb horizontally (traverse) across the wall and their feet should never be higher than three/four feet off the ground. Your child will be informed of safety rules and will climb under careful supervision of an adult instructor at all times.

As a safety measure, there is a general purpose mat that lies beneath the rock wall. The mat will not completely eliminate the possibility of injury. Because of the nature of the sport of climbing, the possibility of injury is inherent. This mat CANNOT and DOES NOT eliminate this hazard entirely.

In order for your child to participate on our climbing unit, we must have a signed permission slip. Should you have any questions regarding this exciting educational opportunity, please do not hesitate to call the office or stop in and see the rock wall at your convenience.

Thank you,		
Mrs. Davis		
Onsted Elementary Principal		
Please retu	rn the completed form to yo	our teacher
PERMISSION TO PART	TICIPATE ON THE	CLIMBING ROCK WALL
	( DDINT student name) h	as my permission to participate in
the climbing rock wall at Onsted Elem	• `	
risk of injury and I will stress the impo		
activity at home.	-	
		•
Signature of Parent/Guardian	 Date	2017-2018 Teacher



# Kecommend

Michigan Department of Education http://www.michigan.gov/studentissues

#### KINDERGARTEN ENROLLMENT and ALTERNATIVE KINDERGARTEN PROGRAMS

The sections of the Revised School Code that address this issue are contained in the Michigan Compiled Law under MCL 380.1147 and 388.1606.

Enrollment Age

Michigan law entitles a resident child who is at least five years of age on or before December 1 to enroll in kindergarten until the 2013-2014 school year [MCL 380.1147]. For the 2013-2014 school year, a child who resides in the school district may enroll in kindergarten if the child is at least 5 years of age on November 1, 2013. For the 2014-2015 school year, a child who resides in the school district may enroll in kindergarten if the child is at least 5 years of age on October 1, 2014. Beginning with the 2015-2016 school year, a child who resides in the school district may enroll in kindergarten if the child is at least 5 years of age on September 1 of the school year of enrollment. For the district to be eligible to count the pupil in membership and receive state aid, the pupil must meet these age requirements [MCL 388.1606(4)].

Note: The ages prescribed above for a child's eligibility for enrollment in a school district also apply to a child's eligibility to enroll in a public school academy.

Exceptions Provided for Enrollment Age

If a child residing in the school district is not 5 years of age on the enrollment eligibility dates listed above, but will be 5 years of age not later than December 1 of a school year, the parent or legal guardian of that child may enroll the child in kindergarten for that school year if the parent or legal guardian notifies the school district in writing not later than June 1 before the beginning of the school year that he or she intends to enroll the child in kindergarten.

If a child becomes a resident of the school district after June 1, the child's parent or legal guardian may enroll the child in kindergarten for that school year if the parent or legal guardian submits this written notification to the school district not later than August 1 before the beginning of that school year.

A school district that receives this written notification may make a recommendation to the parent or legal guardian that the child is not ready to enroll in kindergarten due to the child's age or other factors. However, regardless of this recommendation, the parent or legal guardian retains the sole discretion to determine whether or not to enroll the child in kindergarten.

If a school district or public school academy enrolls any children in kindergarten for a school year under subsection (3), the school district or public school academy shall notify the department of the number of those children enrolled by not later than December 31 of that school year.

Note: Districts are not required to enroll a child in kindergarten until the child meets the age eligibility of the school year of enrollment as described above. If a district did agree to enroll a four-year old, the district would not be able to claim the child for state school aid purposes.

Alternative Kindergarten Programs

The Michigan Attorney General ruled in an opinion cited as 1987 OAG 6467 that when a child is qualified by residence and age to attend kindergarten, the school district is obligated to accept the child's enrollment in kindergarten despite any recommendation of school district personnel that the child attend an alternative developmental kindergarten program.

This information is provided as a service of the Michigan Department of Education and is distributed with the understanding that the Department is not engaged in rendering legal advice. Those individuals desiring or requiring legal advice should seek the services of an attorney.